## **Welcome to the Certificate in Foundation (Trades)**

## Name: Please help us to get to know you better. Write a few paragraphs to introduce yourself. Cover some personal information about yourself; explain why you chose to enrol in this programme; your goals for the future; and any relevant experience you have to the programme/ future employment. Use your formal writing skills so we get a snapshot of your strengths and weaknesses in this area.

Do you have a computer and fast internet at home?
Do you have an up-to-date CV?
How confident do you feel with (a) Study skills – effective reading strategies; note-making; formal writing
(b) Calculations – eg estimating and measuring, percentages, ratios
© Using computers? What do you use them for?
(D) Managing your time eg getting to course and completing assignments on time
We want you to be successful in your studies and we are here to help! Please let us know if there is anything else you can think of which you feel may impact on your studies with us.